



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

## **SRI RAMALINGA SOWDAMBIGAI COLLEGE OF SCIENCE AND COMMERCE**

VADAVALLI - THONDAMUTHUR ROAD, ONAPPALAYAM,  
641109

[www.srscollege.net](http://www.srscollege.net)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**May 2024**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

### About the Institution

Sri Ramalinga Sowdambigai College of Science and Commerce is one of the many-fold contributions of Sri Ramalinga Sowdambigai Educational Trust, established by a group of generous-minded people from various walks of life. The college was founded in the year 1997 with a noble vision of imparting quality education to the students, especially to the rural student population. Affiliated with Bharathiar University, Coimbatore, and Approved by Govt. of Tamil Nadu.

The College started with three UG programs with 04 students and now it is offering seven UG and two PG programs with a student strength of 557 and with faculty strength of 32. The college is enlisted in the UGC 2(f) & 12(B) status and is an ISO 9001-2015 certified Co-Education institution. It has signed MOUs for academics, research, and placement.

Amidst beautiful, serene, green, and pollution-free surroundings at the foothills of Western Ghats, thus ensuring always healthy atmosphere for learning. Lying on the ideally located on the side of Vadavalli - Thondamuthur Main Road.

### Vision

To provide quality education at affordable cost and ample opportunities for co-curricular & extracurricular activities for the students of rural areas to eventually help them transform into a good member of society and serve humanity as a true citizen of our country.

### Mission

- To educate students from the rural community by giving preference
- To promote ethical and social values in the students.
- Creating empowerment of women through education.
- To prepare students for the growing demands of Industry.
- To identify and encourage talents in academics and sports by rewarding them with scholarships.
- To concentrate on sensitive social issues through outreach and extension activities.
- To Enhance Research endeavors across multiple departments.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### **Institutional Strength**

- Dedicated, proficient and , committed faculty and supportive non-teaching staff
- Various clubs and associations for curricular and extracurricular activities.
- First-generation students from rural backgrounds experience better career opportunities.
- 24x7 CCTV surveillance.
- The college campus is green and spacious and provides a pollution-free environment devoid of environmental hazards.
- ICT-based teaching and learning.
- Promote social welfare and foster a sense of social responsibility among students
- Supportive management in all activities.
- Ragging free campus
- Meritorial Scholarships and Sports concession for deserving students.
- Single Parent scholarship for students from poor Financial background

### **Institutional Weakness**

- As an affiliated college, the institution faces limited flexibility in designing and structuring the curriculum.
- Most of our students are from the backward/rural/remote areas belonging to the scheduled caste and scheduled tribe communities.
- Collaboration with other institutions is inadequate.
- Geographic location or accessibility challenges, impacting enrollment or student satisfaction.
- **Lack of research activities** in the institution affects the growth of research and innovations.
- The **absence of industries** in the nearby area urges us to take the students to distant towns for their industrial visits.
- Lack of awareness about the importance of higher education among students and parents in rural areas.

### **Institutional Opportunity**

- Establishing national partnerships, and hosting students from different regions across the country, can enrich the educational experience and prepare students for a globalized world.
- Upgradation of the institute to autonomous status and fosters innovation in the academia.
- Offering online courses and programs can broaden educational accessibility and generate additional revenue streams.

### **Institutional Challenge**

- Intense competition in higher education institutions.
- Investment in ICT Tools and its implementation to compete with evolving technological trends.
- To ensure a significant number of students become proficient in English, as most of the students are

from rural backgrounds.

- Develop add-on courses for all students to address the limited flexibility in curriculum content.
- Getting placement in Multinational Companies.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

The institution is affiliated to Bharathiar University and follows the curriculum designed and developed by the university, which is based on the Choice Based Credit System (CBCS). Outcome-based Education was introduced by the university, during the academic year 2021-2022 to assess their performance based on outcomes. Curriculum delivery, teaching methodology, and lesson plan are well planned and executed by the academic calendar designed by IQAC. The Heads of Department prepare the workload and Timetable to ensure effective implementation of the curriculum. Add-on courses are offered to promote employability skills. The institution organizes seminars, Guest lecturers, and webinars by inviting educational & industrial experts to explore the emerging trends in the programs. The Curriculum includes courses relevant to Value Education viz, Yoga for Human Excellence, Human Rights, and Environmental Studies. The IQAC regularly collects curriculum feedback from all stakeholders, including students, parents, employers, alumni, etc., to ensure continuous improvement and advancement of the institution. The analysis of the feedback and the action taken report are transparently displayed on the college website.

### Teaching-learning and Evaluation

The admission process is made as per the guidelines of the state Government and affiliated university. The College has experienced and proficient teaching faculty. The academic year commences with a comprehensive induction program aimed at orienting the students to the academic environment. The Faculty makes use of ICT Tools like Google Classroom, LCD projectors, e-content, and e-videos for effective teaching-learning processes. Student Centric Methods such as Practical Lab Exposure, Role Play, Marketing Expo, Projects, industrial visits, internships, Technical seminars, Industrial visits, Group Discussions are given for experiential as well as participative learning. Tutors are assigned to each class to provide personalized attention to the students. As per the university's prescribed method, Two CIA and model examinations are conducted transparency is ensured, and Final Internal marks are uploaded in the university's Website. Grievance and Redressal cell guides the students in case of any discrepancies in university semester marks. The Programme and Course outcomes for all programs offered by the institution are stated and displayed on the institutional website.

### Research, Innovations and Extension

The institution has created a research culture by providing adequate resources and initiated an Entrepreneurial Development cell to encourage entrepreneurship/start-ups. Our college offers an M. Phil and Ph.D Research Programme in Commerce. Our faculty members presented papers at various National and International Seminars, Conferences and articles were published in Conference Proceedings. About 15 Research Papers have been published in UGC Care Journals and 1 Paper in Web of Science by faculty members during the last 5 years.

Students are exposed to practical knowledge through project work and field trips. To create opportunities for student leadership and participation beyond classroom setup, there are 3 clubs and Associations, including the National Service Scheme (NSS), YRC & Rotaract Club. NSS organizes a week-long special camp in the adopted village to sensitize the students to social issues and mold them to be socially responsible citizens. About 30 Extension and Outreach Programmes are conducted, and nearly 1500 students have participated in the various extension activities. The local community experienced significant benefits from the welfare initiatives undertaken by the institution.

### **Infrastructure and Learning Resources**

Sri Ramalinga Sowdambigai College of science and commerce is spread over 10.59 acres of land in Onappalayam village in Coimbatore District. It encompasses a built-up area of 5165.107 Sq.M. The institution has ample facilities for teaching, learning, and other activities. It has 20 spacious Classrooms, 4 Staff Rooms, 4 Computer Laboratories, 1 Auditorium, 1 air-conditioned Conference Hall equipped with an ICT Facility. The Library has around 6122 volumes with 2935 titles covering all disciplines, with the subscription of 23 National and International Journals, 12 Magazines, and 4 leading Newspapers in the languages of Tamil and English. The college library provides access to a wide range of digital resources through INFLIBNET-N LIST. Each department has its own Department library and computer with internet access. The institution has a very spacious playground of 1,63, 635 sq. ft. utilized for sports and games. The campus has been under 24/7 surveillance. Staff attendance management system is monitored biometrically. The physical, academic and support facilities like classrooms, laboratory, library, sports and computers are properly maintained by the Institution.

### **Student Support and Progression**

The institution maintains a strong system for supporting students. The college SC/ ST Cell assists in obtaining scholarships for SC/ ST category students on various government schemes. Financial Assistance is granted to the economically weaker sections through a management scholarship scheme. Remedial classes and bridge courses are organized to address the requirements of first-generation learners and students hailing from rural backgrounds. Over the last five years, students have achieved numerous university ranks and have been honored with medals and awards. Apart from theoretical learning, the NSS students have actively participated in community reinforcement. Various clubs are actively functioning in the institution to develop and enhance students' skills in event planning, administration, and execution by organizing awareness programs and events. Students are encouraged to participate in a variety of extracurricular, cultural, and sports activities.

The institution has various committees, like the Anti-Drug Committee, Anti-Ragging Committee, Grievance & Redressal Committee, and Women Cell, etc, to redress the grievances of the students, including sexual harassment and ragging. The Placement Cell of our institution has placed **476** students in various companies and around **43** students have progressed to higher education during the last five years.

### **Governance, Leadership and Management**

The Institution is self-financed and managed by Sri Ramalinga Sowdambigai Educational Trust. The institution

maintains a clearly outlined organizational framework and governance system centered on its vision and mission. The President Holds a top-level leadership position in the organogram. The Secretary holds the second position next to the President. He decides the strategic, perspective plans and functioning of the institution. The Secretary is the deciding authority of all academic matters.

The management offers edicts to the principal on the execution of the various activities in the college. The Principal, Vice Principal, and IQAC Coordinator along with Heads of Department and Committee members direct and ensure the implementation and execution of necessary changes in the teaching-learning process that arrive as timely guidelines from the UGC and University.

The institution boasts a well-organized financial management system, facilitating efficient fund mobilization and ensuring optimal resource utilization through proper budgeting.

IQAC strives continuously to promote and ensure quality in all its endeavors. The internal and external audits are conducted regularly every year. The IQAC cell ensures quality in the teaching-learning process through a structured feedback and audit mechanism. The management also offers various welfare schemes to both teaching and non-teaching staff. Financial support is also given to the faculty members for attending seminars, FDPs and Pursuing their higher Studies. The institution participated in the NIRF Ranking during the last five years

### **Institutional Values and Best Practices**

The institution actively promotes gender equity across both curricular and co-curricular activities, and offers on-campus facilities such as Girls Sick Room. Adequate restrooms with Napkin vending machines are available inside the Girls Cloak Room. The Women's Cell of the college addresses gender-specific issues, violence against women, health awareness and their legal rights. The college constantly endeavors to make its campus eco-friendly.

The institution enthusiastically celebrates and organizes national and international commemorative days, events, and festivals to foster harmony and to instill in students a deep appreciation for the pride and rich cultural heritage of our nation. The institution celebrates various religious festivals with traditional attire, games, and cultural events of significant importance. As our institution is committed to providing "Quality education at an affordable cost" and belief in Community Bonding, the two best practices followed in our institution are Active Engagement of the Institution with Adopted Village and Providing Financial Assistance to needy and Deserving Students.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	SRI RAMALINGA SOWDAMBIGAI COLLEGE OF SCIENCE AND COMMERCE
Address	Vadavalli - Thondamuthur Road, Onappalayam,
City	Coimbatore
State	Tamil Nadu
Pin	641109
Website	<a href="http://www.srscollege.net">www.srscollege.net</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	P. Balasubramanian	0422-2985465	9080905470	-	srscollege1997@yahoo.in
IQAC / CIQA coordinator	V Visalakshi	0422-2985464	9500338451	-	visa84@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Tamil Nadu	Bharathiar University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	29-09-2004	<a href="#">View Document</a>
12B of UGC	04-05-2012	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Vadavalli - Thondamuthur Road, Onappalayam,	Rural	10.59	5165.107

## 2.2 ACADEMIC INFORMATION



<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/ Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BCom,Department Of Commerce,	36	Higher Secondary	English,Tamil	60	30
UG	BBA,Department Of Management With Computer Application,CA	36	Higher Secondary	English,Tamil	50	29
UG	BCA,Department Of Computer Application,	36	Higher Secondary	English,Tamil	60	3
UG	BSc,Department Of Computer Science,Computer Science	36	Higher Secondary	English,Tamil	60	28
UG	BSc,Department Of Information Technology,Information Technology	36	Higher Secondary	English,Tamil	60	43
UG	BSc,Department Of Mathematics,Mathematics	36	Higher Secondary	English,Tamil	50	0
UG	BCom,Department Of Commerce With Computer Application,CA	60	Higher Secondary	English,Tamil	60	43
UG	BCom,Department Of Commerce With	50	Higher Secondary	English,Tamil	50	0

	Computer Application, CA Additional					
PG	MCom, Department Of Commerce,	24	Graduate	English	36	14
PG	MSc, Department Of Information Technology, Information Technology	24	Graduate	English	30	9
Doctoral (Ph.D)	PhD or DPhil, Department Of Commerce, Commerce	36	Post Graduate with M.Phil SET / NET	English	12	3
Pre Doctoral (M.Phil)	MPhil, Department Of Commerce, Commerce	24	Post Graduate	English	3	1

### Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				29			
Recruited	0	0	0	0	0	0	0	0	2	27	0	29
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				12
Recruited	5	7	0	12
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	5	0	5
M.Phil.	0	0	0	0	0	0	3	15	0	18
PG	0	0	0	0	0	0	0	6	0	6
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>	
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Self Study Report of SRI RAMALINGA SOWDAMBIGAI COLLEGE OF SCIENCE AND COMMERCE

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	106	0	0	0	106
	Female	70	0	0	0	70
	Others	0	0	0	0	0
PG	Male	10	0	0	0	10
	Female	13	0	0	0	13
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	3	0	0	0	3
	Others	0	0	0	0	0
Pre Doctoral (M.Phil)	Male	1	0	0	0	1
	Female	0	0	0	0	0
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Category</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	41	30	16	19
	Female	40	23	14	28
	Others	0	0	0	0
ST	Male	0	1	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	79	74	33	32
	Female	62	83	41	46
	Others	0	0	0	0
General	Male	4	7	2	0
	Female	6	7	2	2
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>232</b>	<b>225</b>	<b>108</b>	<b>127</b>

### **Institutional preparedness for NEP**

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>The National Education Policy (NEP 2020) aims to establish an educational framework rooted in Indian ethos that contributes directly to transforming India that is Bharat, sustainably into an equitable and dynamic knowledge-based society. Sri Ramalinga Sowdambigai College of science and commerce is an Affiliated College. The Course structure and the syllabus for the pedagogical transaction are designed by the affiliating university as per the UGC guidelines. Outcome Based Education was introduced in 2021 with Graduate Attributes, Programme Educational Objectives (PEO), Programme Outcomes (PO), and Course Outcomes (CO) by the University. CBCS pattern facilitates the</p>
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	<p>students to opt for more choices of courses. Elective courses were introduced for the UG and PG degree students to focus on the specialization of Multidisciplinary research. Our Institution provides Value Based Education through Yoga for Youth Empowerment, Environmental Studies to educate the students on the values, and culture of the nation and the conservation of natural resources, and Human Rights to make the students know about the basic rights of all citizens provided by our constitution. Seminars and Workshops are conducted to encourage an interdisciplinary approach. The institution also offers Add-on Courses with about 30 hours of training. In addition to the curriculum, various clubs such as Fine Arts, IT Technovations, Ramanuzams, Shakespeare, Tamil Mandram, and Eco Clubs promote multidisciplinary activities for students through multiple events. Hence the Institution tries to adopt Multidisciplinary / Interdisciplinary pedagogy to some extent, when the university provides a curriculum or guideline to implement the multidisciplinary/interdisciplinary structure of New Education Policy-2020, Sri Ramalinga Sowdambigai College will abide by it.</p>
2. Academic bank of credits (ABC):	<p>The College shall execute the policy formulated by the Affiliating University. Our institution is not a registered member of the National Academic Depository (NAD) or any Depository. In the future, effective measures will be taken to adopt the ABC system to facilitate multiple entry and exit processes.</p>
3. Skill development:	<p>Our Institution provides various courses in Mathematics, Commerce, Computer Science, and English to bridge the gap between school and college education. Our Institution also offers Add-on Courses for about 30 hours duration for all UG students. Seminars, workshops, and Webinars were conducted for skill enhancement by inviting resource persons from Industrial Sectors and Subject experts from Colleges. These programs help students gain knowledge about recent technologies, work environments, and so on. The institution also offers Value Based Education which includes Environmental Studies, Ethics &amp; Culture, and Yoga for Youth Empowerment to educate the students about human values, traditional culture, and the preservation of natural resources. A project developed by students during their final semester</p>



	promotes skills in analysis, research findings, problem-solving, experimentation, and so on.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The curriculum designed by the university allows the students to undertake the optional language under Part I (Tamil, Hindi, French, Malayalam, etc.,). Non-Tamil students should study Basic Tamil and Advanced Tamil subjects in the subsequent semester. The institution also adopts bilingual teaching as required. It is also crucial to instill Indian culture in the minds of youth and enhance their sense of citizenship responsibility. Courses like Women's Rights and Human Rights are offered to empower students to become more responsible citizens of India.
5. Focus on Outcome based education (OBE):	Our institution, as an affiliated college, has embraced Outcome Based Education (OBE) since 2021. Learning outcomes have been clearly defined at both the program and course levels (PLOs/CLOs) and suitable learning experiences are designed and provided to facilitate the achievement of these stated learning outcomes.
6. Distance education/online education:	The National Education Policy 2020 propagates that HEIs that fulfill stipulated criteria should offer ODL and online programs to reach out to geographically and socio-economically underprivileged communities. COVID-19 pandemic, our institution offers online education to students, allowing them to attend classes from any location of their preference, thereby transcending physical boundaries. Students can clarify their doubts through live chats by staying in their comfort zone. The students are instructed to submit their assignments, reports, quizzes, etc., in the Google Classroom. The material is uploaded and students can download it in any format like video and text. The college has signed an MOU with ICT Academy, thereby benefitting the faculty members and students through Faculty Development Programmes, and Skill Development Initiatives.

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, The Electoral Literacy Club (ELC) was established at the College in 2023 and has been
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	operating in conjunction with the National Service Scheme (NSS).
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, The students' coordinator and coordinating faculty members were appointed by the College. Below are the members of ELCs S.No Name Designation Responsibility 1. Dr. P. Balasubramanian Principal Chairperson 2. C.P.M Yugeshranj NSS Program Officer Faculty Coordinator 3. Vinoth Kumar. P B. Sc IT Student Student Coordinator 4. Subadanush. R B. Com Student Student Coordinator
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Initiatives Undertaken by the Institution from the Year 2022 1) Pledge taken by the students to Participate in Election. 2) Created Awareness among the students to participate in the ELC activities. 3) Awareness Programme conducted by the Institution in nearby villages. 4) Organized a Slogan Contest and Drawing Competition for the students.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	On National Voters Day, an awareness program was conducted by the NSS Unit.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	A voter registration initiative was organized at the Institute for students aged 18 years and older.

## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
500	416	391	460	537

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 57

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
29	29	30	35	37

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
78.22	53.87	31.11	74.98	59.53

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

The College is affiliated with Bharathiar University. Hence, the curriculum, syllabi, and academic calendar prescribed by the university are strictly followed. The University adheres to the CBCS (Choice Based Credit System) which allows students to choose courses based on their interests and preferences. The curriculum is taught and implemented to educate responsible citizens who will contribute to the growth of society and the nation.

To strengthen the teaching-learning process, the institution maintains the following strategies:

- Our institution regularly convenes meetings involving faculty, HODs, and the Principal to discuss departmental activities.
- Academic activities and processes are streamlined, with a preplanned timetable, and workloads and made available before the commencement of the classes every semester.
- The college prospectus is prepared in such a way as to provide information about various programs and courses.
- The IQAC prepares the academic calendar before the commencement of every academic session. It is prepared as per the academic calendar of the parent university named Bharathiar University including the necessary information including commencement of classes, schedule of conducting and evaluation of sessional examinations, assignments, days to observe and celebrate, co-curricular activities, etc.
- The day-order system is followed.
- The academic calendar is distributed to the students and the faculty at the beginning of the academic year.
- As an affiliated college of Bharathiar University, our institution adheres to the syllabus prescribed by the university
- Every academic session starts with an Induction program for newly admitted students by letting them for about various rules, regulations, and other information about the college.
- Faculty members prepare and maintain the Lesson Plan, Student Profile, Question Bank and course File
- The quality of teaching and learning is periodically reviewed by IQAC and certified by the Head of the Institution.
- The complaints and suggestions are received from the suggestion box, and necessary steps are taken without any delay.
- Parent-teacher meetings are held at the departmental level regularly to discuss the performance of students for effective, transparent implementation of the curriculum and to maintain rapport between the faculty, students, and parents.

- Formal and oral feedback are collected to track how well the course has been delivered and what percentage of the course has been completed.
- A Class committee meeting is conducted to solve the academic and non-academic grievances.
- Two Continuous Internal Assessment Tests and a Model Examination are conducted each semester as per the academic calendar.
- The question papers for the internal exams are prepared by the course teacher, reviewed by the Head of the Department, and finally submitted to the Examination Cell.
- The course faculty will distribute course materials, including handwritten notes or PowerPoint presentations, to students.
- The evaluation of the internal examinations is done by the faculty members and the marks are distributed within ten days.
- The Odd and even semester examinations are conducted by the university.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response: 5**

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>

### 1.2.2

***Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years***

**Response:** 13.54

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
22	151	0	82	57

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### 1.3.1

*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

#### **Response:**

The institution takes pleasure in inculcating Professional Ethics, Gender, Human Values, Environment, and Sustainability by conducting various events and Programmes. The curriculum given by the university ensures that the younger generation learns cross-cutting issues through courses such as Value Education, Environmental Studies, and Human Rights. Apart from the courses, the institution conducts events, training, and awareness programs through clubs such as Eco-Club, NSS, YRC, and Rotaract.

#### **Environment and Sustainability:**

Environmental Studies, offered by the curriculum, allows students to acquire knowledge about various environmental issues and alternative ways to protect the environment for future generations. The club activities encourage the students to implement their learning in real life.

#### **Human Values:**

Value Education and Human Rights are integrated into the UG and PG syllabus respectively to let the students know their social responsibilities, which are supported through various programs organized by NSS and YRC of the institution. Through the Human Rights course, the students are aware of one's rights and the laws about Human Rights. These courses and activities also equip them with knowing their gender roles and the importance of being an active and socially responsible individual.

#### **Professional Ethics:**

The curriculum offers Professional English to all the disciplines based on their major subject, which ensures the students learn the language formulated for their major. The curriculum also provides professional courses for each discipline, which focus on the internal development of the students to make sure that the students are all capable of being employed or being employees in their stream. The curriculum provides professional courses for all disciplines.

### Gender Sensitization:

The institution organizes various awareness programs through the NSS and other cells to educate the students on diverse knowledge relating to their gender roles, equality, and the importance of being employed. The institution often conducts women's health-related awareness programs such as Importance of Lactation and Breast Cancer.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 1.3.2

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 23.6

#### 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 118

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

### 1.4.1

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website



<b>File Description</b>	<b>Document</b>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 34.61

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
232	225	108	127	201

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
516	516	516	516	516

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 64.18

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
138	126	92	104	124

### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
182	182	182	182	182

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio  
(Data for the latest completed academic year)**

**Response:** 17.24

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

The Institute employs student-centered teaching strategies so that students can achieve their learning objectives and succeed professionally by acquiring the required skills. The **Choice-Based Credit System (CBCS)** facilitates student-centric learning. At various levels, strategies including problem-solving techniques, experiential learning, and participatory learning are employed to enhance the learning opportunities for the students.

### **Experiential Learning Methodologies:**

The institution provides well-equipped laboratories to escalate experiential learning, which are regularly updated with the latest equipment. The institution provides a platform for experiential learning through

- **Practical Learning Exposure** facilitated by hands-on laboratory Programs
- **Seminars and Paper Presentations** which become a dedicated space for an interactive discussion to promote enhanced learning.
- **The Course-Based Projects** give the student hands-on experience in their core area.
- **Market Expos** by management students provide a platform to understand event planning, product promotion, and business skills
- **Role Play** stimulates students' learning skills using real-world scenarios

### **Participative Learning Methodologies**

Participation is the key to opening the door of opportunities. The faculty members are instructed to encourage the students to participate in all the competitions irrespective of their success. The institution provides a platform for participatory learning through

- **Expo** Which plays a significant role in transforming the concepts and ideas learned in the classroom
- **Industrial Visits** were organized to expose students to current industrial practices
- **Student seminars and Technical Presentation** enable knowledge sharing with peer
- **Group Discussions** are conducted unit-wise to share their understanding of the topic
- Encouraging the students to participate in various **intercollegiate events** by providing them with all the necessary facilities to take part in those events.

### **Other Participative Learning Events in the Institution**

The institution conducts various events to enhance participatory learning like Debate, Adzap, Slogan Writing, Poster Making, Logo Creation, and Short Story Narration.

### **Problem-Solving Methodologies**

Problem Solving Methodologies followed in the Institution include

- **Industrial Visits, Projects, and internships** to learn problem-solving techniques.
- **Project-based learning helps** to acquire knowledge and skills through active exploration of real-world challenges.

**Usage of ICT–Enabled Tools:**

The Institution in association with the ICT Academy of Tamil Nadu (ICTACT), Government of Tamil Nadu trains the faculty through Various FDP Programmes and Workshops. The Institution enhances the use of ICT tools to make teaching and learning effective and interesting by providing smart boards, projectors, and Game-based Learning.

- All departments use PowerPoint presentations, Video clippings, Audio content, etc., to update students with advanced knowledge and practical learning.
- Faculty members use ICT tools like LCD Projectors, Smart Board, and e-resources to deliver the syllabus in a more meaningful way.
- Teachers and students use social media platforms like WhatsApp to discuss course-related information as it provides user-friendly information and knowledge from anywhere anytime.
- E-notes are provided in the Open source Platform for the students.
- Online tests are conducted and e-assignments are given through Google Classroom.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**2.4 Teacher Profile and Quality****2.4.1****Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:** 100

**2.4.1.1 Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
29	29	30	35	37

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>

**2.4.2**

**Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)**

**Response:** 15.63

**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	6	5	4	4

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

- Internal assessment is a method to review and assess the academic performance of the students. Sri Ramalinga Sowdambigai College of Science and Commerce is affiliated with Bharathiar University and adheres to the guidelines for Internal Assessment
- The institution follows a transparency mechanism in conducting internal and external examinations
- The college constitutes members of the Examination Cell every year. The Examination Cell conducts the internal assessment tests by planning an exam schedule, a duty list for the invigilation, and allotting exam halls for the students under the concurrence of the principal.
- The schedule and Exam dates of the I Internal, II Internal, and Model examinations are decided at the beginning of the academic year and printed in the Academic Calendar.
- The Internal Examination timetable is displayed on the Notice Board Priority before the commencement of the examination.
- The Examination Cell circulates the question paper template to the faculty members for preparing the same and the question papers for the internal tests are asked to submit to the Exam Cell one

week before the commencement of the examination.

- A transparent mechanism has been followed to assess the internal marks.
- Continuous Internal Assessment I and II are conducted by covering the first two units and the next two units of the syllabus respectively and the last unit for model examination.
- As per the University prescribed method, the sum of the two CIA, Model Exam, and assignment marks are calculated for internal marks.
- Evaluated answer scripts are given to the students for cross-checking and verification of marks.
- The CIA final split up calculated marks are notified to the students.
- These internal marks are uploaded to the University portal.
- The method of internal assessment is monitored and governed by the Internal Quality Assurance Cell.
- Every semester, the university sends examination communications to its affiliated colleges regarding the upcoming semester exams. Time slots are then allocated for practical examinations, and this information is submitted to the university via Google Forms.
- All department heads are notified to confirm the appointment of external examiners based on the communication letter.
- As an affiliated College, the Semester Examination Timetable will be sent by the university and ,after cross verification the Timetable will be displayed on the notice board.
- Hall tickets for the semester examination will be issued to the students within a specified timeframe.
- External marks are fully awarded by the University, and any grievances related to the University are directly attended by the University.
- The Grievances & Redressal Committee of our institution provides proper assistance to students regarding the revaluation of external marks.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

#### **Response:**

POs, PSOs, and COs of all UG and PG Programmes offered are displayed on the official website of the Institution for easy access and reference. All departments maintain a copy of POs, PSOs, and COs of Programmes offered. The Institution insists on the significance of the learning outcomes to the faculty members in all IQAC and staff meetings.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.2

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

The main features of learning outcomes are evaluated through the following procedures

- The level of achievement of the COs of a particular course is monitored through the student's academic Performance.
- The marks obtained by the students in the semester examination are used as checkpoints to evaluate the attainment level in POs and PSOs.
- The overall CGPA score is another evaluation method for measuring learning outcomes.
- The Programme Outcomes (PO) are appraised based on the student's progression to higher studies and placements.
- The Institution Organizes Paper Presentations, Seminars, Group Discussions, PowerPoint Presentations, and quizzes which aid as tools to measure the Learning outcome.
- The learning outcomes of the students are evaluated by projects, industrial visits, and field study reports. Assessment of the learning outcomes is also done through Viva Voce and Practical Examinations
- The learning outcome is reflected through the Participation of students in various technical and subject-related intercollegiate competitions.
- The course faculty members regularly receive feedback from students and change their teaching methods to attain course outcomes accordingly.
- The placement cell organizes regular campus drives for all final-year students. The HR executives of different companies will submit interview reports mentioning the skill sets of candidates that are considered as the attainment of POs and Cos.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.3

**Pass percentage of Students during last five years (excluding backlog students)**



**Response:** 89.57**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
89	91	152	173	148

**2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
103	103	159	181	183

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>

**2.7 Student Satisfaction Survey****2.7.1****Online student satisfaction survey regarding teaching learning process****Response:** 3.76

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

**File Description**

**Document**

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

#### **Entrepreneurship Development Cell:**

The ED cell Conducts Various Programmes for the students to develop and strengthen their entrepreneurial qualities. The Cell organizes various seminars and training Programmes to promote their employability skills and create employment.

#### **Club and Departmental**

Inspiration is the key to innovation, various departments, and clubs organize guest lectures, and awareness and training programs respectively to inspire the students with a wide knowledge of the resource person

- The Fine Arts Club organizes various intra-departmental cultural programs yearly to promote innovative thinking and creativity through talents to kindle innovativeness and spark creativity.

- Ramanujan Club conducts various logical Reasoning and Aptitude Reasoning screening Tests which train the students to face all real-world Situations.
- Shakespeare Club of the English Department conducts innovative events and competitions like Book Cover design, Invitation Card Design, Debate, and twist a Tale to share their Knowledge and Ideas.
- The IT enrichment Club of the Computer Science Department conducts events like Poster Making, Logo Identification, Meme creation & Tech Quiz to identify their technical knowledge & Creativity
- Tamil Mandram of Language Department Conducts various activities like Debate and slogan Writing to excel in their literature Skill.

### Other Platforms for Innovations

Field trips and industrial visits help the students to acquire knowledge and widen their thought for innovation. Lab experience enhances the student's knowledge and helps them become acquainted with the latest in the field. The project work induces innovative thinking among the students related to their subject area.

The institution thus raises platforms to enrich knowledge, creative as well as innovative ideas

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.2.2

*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**Response:** 47

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
8	15	10	8	6

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:** 0.26

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
4	2	5	3	1

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Links to the papers published in journals listed in UGC CARE list or	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 3.3.2

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 0.21

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2	0	4	0	6

File Description	Document
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>

### 3.4 Extension Activities

#### 3.4.1

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

The College consistently promotes student engagement in sociable and amicable outreach endeavors through various means like NSS (National Service Scheme), YRC (Youth Red Cross), and Eco Club. Through their interactions with others, they cultivate a compassionate spirit and leadership qualities, fostering a positive outlook on life among students.

**NSS:**

- NSS of the Institution comprises three units with 300 dedicated Student volunteers who actively take part in a variety of socio-economic endeavors.
- The NSS Unit of the institution Adopted three nearby Villages namely Dhaliyur, Uliampalayam, and Kulathupalayam. Every year, NSS organizes a week-long special camp in the adopted village, dedicated to activities such as cleaning, and planting saplings, conducts free medical camp for residents of nearby villages, and emphasizes educating the residents about healthy eating habits.
- NSS Unit organizes a range of awareness programs, including sessions on Tobacco Usage & Hazards and Meendum Manchapai.
- Various Sports events were conducted for nearby Government School students to enhance their skills.
- NSS volunteers and the Eco Club members clean the college campus on the Fourth week of every month to accentuate the importance of maintaining clean surroundings.
- NSS students enthusiastically took part in the National Integration Camp & Republic Day Parade where they gained valuable experience in interacting and coordinating with individuals from diverse backgrounds.
- NSS Volunteers of the Institution Contributed towels, medical kits, and Groceries to “Michaung cyclone flood relief” through the Bharathiar University NSS unit.

**YRC** club of the institution conducts various awareness programs such as Save Soil, Values and Ethics in Life, distributes saplings to the students on Nature Conservation Day, and conducts various events for the students to enhance their skills. YRC conducted a Rally on Awareness of the Importance of wearing Helmets.

**Eco Club** considers inculcating environmental responsibility among women as their onus. The Eco Club conducts various awareness programs on Environmental protection to fulfill their part in the due course of promoting responsible women.

**Rotaract Club** plays a major role in ingraining social conscience into students by making them involved in various social activities.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2

#### **Awards and recognitions received for extension activities from government / government recognised bodies**

##### **Response:**

- Our NSS Volunteer Ms.Kalaivani participated in South Zone Pre RD Camp Organized by NSS Regional Directorate, Chennai from 16.10.2019 to 25.10.2019
- Our NSS Volunteer Ms.Kalaivani Commendably participated in the State RD Camp organized by Tamilnadu State Government from 16.01.2020-27.01.2020
- Our NSS Volunteer Mr.Viswanathan received a certificate of Appreciation from Govt of Karnataka, Empowerment and Sports Department for his active participation in National Integration Camp from 05.03.2020-11.03.2020
- Our Institutions NSS Program Officer Mr. CPM. Yugeashraj received appreciation for his active participation in the PRE-RD CAMP organized by the NSS Regional Directorate of Chennai from 22.10.2021
- Our Institutions NSS Program Officer Mr. CPM. Yugeashraj received the “Best Program Officer” award organized by Govt of India on RD CAMP, DELHI from 01.01.2022-31.01.2022

Our NSS Volunteer Ms. Sathyapriya received a certificate of Appreciation on the National

- Integration Camp Organized by NSS Regional Directorate, Chennai from 18.05.2022-24.05.2022
- Our NSS Volunteer Mr.Akash received a certificate of Appreciation for State Level Adventure camp Organized by the State NSS Cell from 13.07.2022-16.07.2022
- Our Institutions NSS Volunteer Mr. Vinoth Kumar P received a certificate of Appreciation in State Level Adventure Camp Organized by the State NSS Cell from 06.11.2022-15.11.2022
- Our Institutions NSS Volunteer Ms. Sathyapriya A participated in State Republic Day Parade

Camp Organized by Tamilnadu NSS Cell from 17.01.2023-26.01.2023

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**3.4.3**

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 30

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
8	8	0	7	7

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>

**3.5 Collaboration****3.5.1**

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response:** 5

<b>File Description</b>	<b>Document</b>
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>



## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

**Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**

**Response:**

The quality of facilities available influences the comprehensive growth of students. Therefore, the institution prioritizes ensuring sufficient facilities. The institution is situated on 10.59 acres of land in a rural area with a built-up area of 5165.107 sq.m, creating an excellent learning environment.

- To accommodate the 8 Undergraduates (UG), 2 Postgraduates (PG) programs and 1 Research Programme offered, the institution provides a total of **20** spacious classrooms equipped with **proper ventilation and comfortable seating arrangements**, along with blackboards, lights, fans, and a notice board.
- In our institution, each department has its own ICT Enabled Interactive board facilities.

ØThe institution comprises a total of 4 staff rooms with each department furnished with a dedicated computer featuring internet access. Furthermore, many departments have their libraries that lend reference books to needy Students.

ØThe institution has 4 computer laboratories, each furnished with around 165 fully operational computers.

- The institution has a closed auditorium, and conference hall which is equipped with smart board and audio systems to facilitate the conduct of meetings and various department events like Seminars, workshops, etc.
- An IQAC cell, fully equipped with all necessary facilities, operates efficiently.
- The institution has a spacious library with adequately stocked books, journals, reference books, magazines, and various newspapers open during working hours.
- Our institution provides exceptional computing facilities, complete with essential amenities such as printers, scanners, copiers, UPS, and intercom landlines et.,
- Top of Form
- Our institution provides a designated room for different cells such as Sports, Placement, NSS, etc.,
- Our institution has a dedicated Yoga center where yoga sessions are offered to students.
- The Student Counseling Committee conducts student counselling.

- Notice boards are available on each floor to showcase departmental events and updates.
- Public Addressing Systems play a crucial role in institutions by facilitating assemblies and disseminating important news and announcements efficiently.

#### Other Support Facilities:

- Rain Water Harvesting System.
- Cafeteria with 50 seating capacity providing hygienic food items
- Separate washrooms are available for both men and women.
- A multipurpose hall is available, enabling the hosting of a variety of events.
- 82.5 KVA Power generator ensures uninterrupted power supply, while essential UPS facilities are available in high-priority areas within the Institution.
- A separate parking area for Students and Staff Members.
- A temple is provided for all students as a space for peace of mind.

#### Facilities for Sports & Games

The institution provides abundant sports facilities to enable students to thrive in sports.

It has a very spacious playground of 1,63,635 sq. ft. including an athletic playground area of 91,493 sq. ft and provides provisions for indoor games like chess, carom, and outdoor game facilities like Football, Volleyball, Throw ball, Kabaddi, etc.

Below is a list of sports facilities available at our institution:

Outdoor (Facilities)	Specification
Football	90m*45m
Football-5A Side	60m*55m
Throwball	16.20 *18.30 m
Volleyball	18m *9 m
Kabaddi	13m *10m
Athletic Track Measurement(100m)	100m*85m

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.1.2

***Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years***

**Response:** 11.67

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
13.37	7.27	0.29	8.49	5.32

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

**Response:**

Our library operates with a manual system for all its activities. Additionally, a computer is available for faculty and student reference purposes, equipped with internet access for updating academic-based e-resources. Serving as a knowledge center, the library offers a vast collection of books, journals, magazines, and periodicals to keep students informed about the latest developments in various fields.

The library has around 6122 Volumes with 2935 titles covering all disciplines with subscriptions to 23 National and International Journals, 12 Magazines, and 4 leading newspapers in the languages of Tamil and English.

The library is equipped with the necessary furniture for a seating capacity of 77. New arrivals of Books, Journal, and Magazines to the library are regularly communicated and circulated to the students and faculty members for their reference

The institution has a library committee that holds regular meetings to stay updated on the latest additions to the collection of books and journals.

In response to requests from department heads, the library purchases required books. Alumni,

philanthropists, and faculty members will also contribute books to the library.

The library is equipped with a computer for accessing e-resources. It remains operational on all working days except Sundays, with operating hours from 9:00 a.m. to 4:30 p.m. The college library is a member of INFLIBNET-N LIST, providing access to a wide range of digital resources. Library activities like Acquisition, Cataloging, Circulation, Attendance maintenance, and Administration are manually carried out.

Our Institution’s Library is automated using Integrated Library Management System-ILMS with Logic Launch automation software- CampusiLib for the academic year 2023-2024

The Key features of an Integrated Library Management System are

- Accession System
- Online Cataloging System
- Circulation System
- Serials Control System
- Stock Verification

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

The enhancement of ICT facilities has facilitated the transformation of teaching and learning from a traditional approach to an innovative ICT-oriented method. The institution employs a dedicated team specifically tasked with the regular monitoring and updating of its website.

The campus has been under 24/7 surveillance, facilitated by the installation of a total of 32 CCTV cameras positioned throughout the college campus.

The college features a campus-wide LAN network, interconnected with Gigabyte Ethernet connectivity. This network extends to various areas including faculty rooms, computer labs, Principal’s cabin, library,

and administrative offices, providing broadband internet access throughout the campus. Broadband internet speed increased from **8 Mbps to 40 Mbps**.

Designated Wi-Fi spots, such as the Principal's chamber and the administrative office, are accessible within the institution for administrative purposes. Wi-Fi connectivity is guaranteed through access points managed by a centralized access controller. During the academic year 2020 – 2021, the Tamil Nadu Government facilitated FREE mobile data for all students via JIO, Airtel, BSNL, and Vodafone networks to enable participation in online classes during the pandemic period.

### Hardware & Software

- Depending upon the usage of the students, about 75% of computers are **Intel i3** processors and 25 % are upgraded to **Intel Core** processors.
- **Licensed and Open Licensed software** are provided for the different academic requirements.

### IT Facilities Updation

- Recently, three ICT-enabled interactive board facilities have been set up in addition to the four interactive boards.
- One new photocopier machine has been recently installed.
- The institution ensures that all departments, including security rooms across the campus, are equipped with well-connected landline availability.
- This infrastructure supports PRI Line with Direct Inner Dialing Facility, enhancing communication capabilities within the institution.
- The institution utilizes Sonic Wall TZ370 Series Firewall and Windows Defender Antivirus, which are refreshed every three years to ensure continued effectiveness in maintaining network security.

### Bandwidth Specifications of Internet Connection

S. No	Academic Year	Internet Service Provider	Type of Bandwidth	Bandwidth
1	2022-2023	BSNL	Leased Line	40 Mbps
		Ready link	Leased Line	8 Mbps
2	2021-2022	Ready link	Leased Line	8 Mbps
3	2020-2021	Ready link	Leased Line	8 Mbps
4	2019-2020	Nextgen	Leased Line	8 Mbps
5	2018-2019	Nextgen	Leased Line	8 Mbps

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**4.3.2****Student – Computer ratio (Data for the latest completed academic year)****Response:** 3.03**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 165

<b>File Description</b>	<b>Document</b>
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>

**4.4 Maintenance of Campus Infrastructure****4.4.1**

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 36.58**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
14.86	16.44	13.43	32.36	31.8

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 65.32

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
463	346	210	217	269

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

**Response:** A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 55.9

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
268	363	391	90	176

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** B. 3 of the above



<b>File Description</b>	<b>Document</b>
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 77.04

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
84	87	111	124	114

**5.2.1.2 Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
84	93	160	170	168

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.2.2

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 0

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response:** 38

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at**

*national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
18	19	01	00	00

File Description	Document
Upload supporting document	<a href="#">View Document</a>
list and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3.2

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response:** 56.6

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
42	45	21	63	112

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

- The Institution has been producing successful graduates for over two decades. Our Alumni are working in diverse professional fields.
- Faculty members consistently maintain communication with alumni year-round and actively interact with them on various social-networking-platforms including LinkedIn, Facebook, and WhatsApp.
- Our College Magazine reserves a distinguished section for Alumni.
- To foster strong relationships with alumni, annual meetings are scheduled on the first Sunday of March.
- Alumni contribute moral support to the institution by offering valuable feedback on the curriculum, as well as other academic and administrative activities.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### Response:

##### Vision of the Institution

Sri Ramalinga Sowdambigai College of Science and Commerce provides quality education at an affordable cost and provides ample opportunities for co-curricular and extracurricular activities for the students of rural areas to eventually help them transform into good members of society and serve humanity as a true citizen of our country.

##### Mission of the Institution

- To educate students from rural communities by giving preference.
- To promote ethical and social values in the students.
- Creating empowerment of women through education.
- To prepare students for the growing demands of Industry.
- To identify and encourage talents in academics and sports by rewarding them with scholarships.
- To concentrate on sensitive social issues through outreach and extension activities.
- To Enhance Research endeavors across multiple departments.

##### Decentralization & Participative Management

The Institution implements decentralization and participative management approaches to make decisions concerning administrative and academic matters. This strategy fosters a sense of belonging among both staff and students, facilitating efficient planning, and improvement, and fostering unity within the institution.

- The **Executive Committee** members who are nominated by the **Board of Trustees**, design the short and long-term goals and advise the chief functionary **Secretary** of the college to act accordingly.
- A committed academic team under the leadership of the principal leads the strategic and operational matters of the institution.
- The Principal forms committees to facilitate efficient planning and organization of all academic and other relevant activities on the campus.
- The head of the department conducts regular meetings and discusses on student activities and Discipline.
- The **IQAC** is the body to makes decisions on the quality of the overall functioning of the

institution

- The college adopts an inclusive approach, involving both faculty members and students in academic endeavors and decision-making processes.

#### **Committees & Cell:**

- The faculty members serve as members in various committees like IQAC, Planning and Evaluation, Academic and administrative audit, Grievance Redressal, Placement Cell, Admission committee, Research Committee, SC/ST, Library Committee, Alumni Committee, Anti Ragging, Anti-Drug, Sports Committee, Staff and Students, Woman's Welfare, NSS, YRC etc and are motivated to expose their ideas for the betterment of the institution.
- The College assembly is conducted by the Departments in a rotation basis via the Public Announcement System.

#### **Case Study**

The institution encountered challenges in managing late arrivals to the college. To address this issue, the Principal, department heads, and faculty members opted to establish a committee consisting of both Student Council members and staff.

#### **Solutions suggested by the committee**

##### **1. Late Register**

The committee recommended maintaining a late register at the gate to identify regular latecomers and giving counseling to the students.

#### **Outcome:**

The recommendations put forth by the committee were put into action, which resulted in a drastic reduction in latecomers.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## **6.2 Strategy Development and Deployment**

### **6.2.1**

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

**Response:**

The Institution's strategic plan is in harmony with its vision and mission, and the strategic plan is executed through a series of action plans as follows.

<b>Strategic Plan</b>	<b>Action Plan</b>
Enhance Teaching & Learning Process	<ul style="list-style-type: none"> <li>• Conducting seminar, webinar.</li> <li>• Promoting participative learning</li> <li>• Encouraging students to participate in Intercollegiate events</li> </ul>
Infrastructure Development	<ul style="list-style-type: none"> <li>• Renovation of Auditorium</li> <li>• ICT-enabled Smart Classroom &amp; Installation of Interactive Flat Panel.</li> <li>• ERP for student Interaction with the Institution.</li> </ul>
Student development and welfare	<ul style="list-style-type: none"> <li>• Functioning of SC/ST cell to provide scholarships for eligible students.</li> <li>• Management Scholarship for meritorious, Socially backward, economically weaker students and special concession to single-parent students.</li> </ul>
Staff Development and Welfare	<ul style="list-style-type: none"> <li>• Prioritization of research through publication in academic journals and conference proceedings is emphasized.</li> <li>• Faculty are encouraged to complete the Ph.D Programme, SET/NET Exams.</li> <li>• Faculty are encouraged to participate in Faculty development programs.</li> </ul>
Environmental Reforms & inculcating Social Responsibility among Students and Staff	<ul style="list-style-type: none"> <li>• Providing Green campus through regular Gardening.</li> <li>• Adoption of nearby villages and conducted various activities through NSS.</li> </ul>

**Administrative Setup**

The Institution maintains a clearly outlined organizational framework and governance system centered on its vision and mission. The Institution is an affiliated body managed by the Sri Ramalinga Sowdambigai Educational Trust established in the year 1997 with 15 members. The President Holds a top-level leadership position in the organogram. The Secretary holds the second position next to the President. He decides the strategic, perspective plans and functioning of the institution. The secretary is the deciding authority of all Academic matters. The Institution endeavors to deliver high-quality education by engaging all stakeholders through diverse committees. These committees are established to ensure the effective oversight of the college's academic, physical, financial, and administrative operations, adhering to regulations and promptly addressing any grievances that may arise.

- The Principal is responsible for the functioning of the college and its development including Administration, Academics, Co-curricular, Extra-curricular, and Extension Programmes.
- The Principal, Vice Principal, and IQAC Coordinator along with Heads of Department and Committee members direct and ensure the implementation and execution of necessary changes in

the teaching-learning process that arrive as timely guidelines from the UGC and University.

- The Physical Director of the institution coaches and accompanies the players for all Intercollegiate and inter-university tournaments.
- The librarian oversees the library's administration, including tasks such as cataloging books, maintaining library materials, and collecting, organizing, and issuing library resources.

### Appointment of Teaching Staff

The appointment of the teaching staff is according to the Bharathir University norms. The appointment will be initially temporary after a probation period of 6 months, a Permanent Appointment order will be issued to the Faculty. The appointment Order includes terms and conditions for Joining the Institution

### Joining Formalities

At the time of joining, the recruit would have to furnish the following:

- Joining Report
- Original Certificates supporting qualification/experience for verification with copies to be furnished.

### Resignation and Termination

If an employee wish to resign after confirmation, they must provide a written notice of three months or pay three months' salary instead of notice.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>

### 6.2.2

*Institution implements e-governance in its operations*

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above



<b>File Description</b>	<b>Document</b>
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

#### 6.3.1

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

The institution provides welfare benefits to both teaching and non-teaching staff. The following welfare provisions are accessible to both groups of employees:

- Employee Provident Fund (EPF) for all the employees.
- Employees State Insurance (ESI) facility applies to eligible teaching and non-teaching staff
- All faculty members are eligible for casual leave and vacation leave.
- Provisions to avail on duty for all the teaching staff to attend FDPs / BOS / External valuation / Paper presentations in Seminars and Conferences.
- The institution encourages staff to pursue higher education by motivating them to register and complete the courses.
- Teaching staff who pursue a Ph.D. within our institution are eligible for a 50% concession in tuition fees.
- Free medical camp for the employees every year on the college campus organized by NSS / YRC / Rotaract.
- Computer with internet facility available in all the departments, library, Computer lab and office.
- Management provides annual salary increments for all employees
- Refreshments are given twice a day to non-teaching, housekeeping, gardener, and security.
- A separate vehicle parking facility for all the staff members.
- Permissions are given to all faculties for both Practical and Theory examinations in other Institutions/Universities to act as External Examiner.
- Employees' children receive full tuition fees free for those who joined our institution.

Top of Form

- The institution conducts sports events for staff members and encourages them to participate in all the events

**Performance Appraisal System for Teaching Staff**

The institution implements the following appraisal mechanism for Teaching staff

- Self-Appraisal by the faculty
- Peer Appraisal by Heads of the Department.
- Student feedback is solicited.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.3.2**

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response: 0**

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

**6.3.3**

***Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years***

**Response: 20**

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
12	11	11	11	0

### 6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
13	13	13	13	13

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Annual reports highlighting the programmes undertaken by the teachers	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

#### Response:

The financial aspects of the college are governed by Sri Ramalinga Sowdambigai Educational Trust. The institution maintains a clearly defined policy for systematic auditing.

#### Mobilization of Funds:

The college is a self-financing institution and student's tuition fee is the main source of income. Other sources include the voluntary contribution of funds from various sponsors. Collection of tuition fees, salary distribution, tax payment, Phone through-purchase orders for all necessary materials, and maintenance are all handled by the finance department, which is led by the administrative officer.

#### Internal Audits

The internal auditor conducts an internal audit and findings are being addressed by management who are taking the required steps to ensure that income and expenditures are in line with the allotted budget.

### External Audits

Every year in March, an external audit is performed. The management team appoints an external auditor. Regularly, the auditors come to our office to audit our books of finances. When the audit is completed, the audit report is provided to Management for review by the auditor. There is no adverse remark on the institution's finances as of the date of the previous record.

### Optimal Utilization of Resources and Funds

The institution utilizes its resources and funds for the following purpose

- Development and maintenance of good infrastructure
- Purchase of Computer lab equipment
- Purchase of Library Books
- Configuration of ICT enabled Classrooms
- Staff Salary
- Fund allocation for sports and cultural competitions
- Fund allocation for social service activities through NSS and YRC.
- College day academic prizes
- Operational and Administrative expenses
- Maintenance of the fixed assets.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

#### Response:

IQAC of the Institution was established in the year 2018. The IQAC (Internal Quality Assurance Cell) plays a pivotal role in Institutionalizing the Quality assurance strategies and process.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5.2

**Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

#### **Response:**

The institution has implemented diverse strategies to promote and ensure gender equity regarding rights, benefits, obligations, and opportunities.

- The university's prescribed curriculum encompasses subjects such as Human Rights, Cyber Law, and others. Periodic activities focused on promoting gender equity are organized regularly.
- Women Cell and Anti-ragging Committee has been established to promote gender equity.
- The Women's Cell aims to promote equality among women, safeguard women from sexual harassment, and raise awareness about their rights, safety, and healthcare.
- Students are provided with Yoga and Self-Defense classes to nurture their inner potential.
- Our institution has an excellent mentoring system designed to support students with academic, emotional, personal, and interpersonal relationship challenges, offering guidance on effectively addressing them.
- A counseling room is available on campus where students can seek assistance with personal and psychological issues.
- There are three units of the National Service Scheme in our institutions consisting of 300 students, with one unit dedicated exclusively to female students.
- The institution provides 24/7 CCTV camera surveillance and security on the campus. A total of 32 CCTV cameras have been strategically installed and properly filled fire extinguishers are provided as enhanced security measures. Students are required to wear their identity cards at all times while inside the campus, and the security staff rigorously check outsiders before permitting them entry, ensuring campus safety.
- Sick rooms equipped with basic amenities are provided for female students on campus, allowing them a space to rest when feeling unwell.
- The institution organizes awareness programs to educate girls about personal hygiene for women, breastfeeding, and lactation.

#### **Cells to address Gender Equity**

- Women Cell
- Grievance & Redressal Cell
- Anti-Ragging Committee

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**7.1.2**

**The Institution has facilities and initiatives for**

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

**Response:** B. 3 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>

**7.1.3**

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

**Response:** C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>

**7.1.4**

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

The institution enthusiastically celebrates and organizes national and international commemorative days, events, and festivals to foster harmony and to instill in students a deep appreciation for the pride and rich cultural heritage of our nation.

- The institution adheres to the Bharathiar University curriculum, providing students with the flexibility to select languages such as Hindi, Malayalam & Sanskrit, as part of their Part I Language.
- The foundational courses like Value Education-Human Rights, imparts tolerance and communal harmony among the students.
- The institution commemorates Voter's Day by taking a voting pledge, emphasizing the electoral responsibility of citizens and the importance of active participation in the democratic process.

The institution hosts events on the following significant occasions:

- Independence Day
- Republic Day
- World Literacy Day
- World Students Day
- Gandhi Jayanti
- World Tourism Day
- International Forest Day
- World Wetlands Day
- Education Development Day
- Human Rights Day
- National Voters Day
- International Women's Day
- International Yoga Day
- National Youth Day
- National Handloom Day

Pongal and Onam celebrations depict the cultural traditions of Tamil Nadu and Kerala, respectively. The institution celebrates these festivals with traditional attire, games, and cultural events of significant importance.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>



## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

**“FINANCIAL ASSISTANCE TO NEEDY AND DESERVING STUDENTS”**

**Objective:**

Our institution is committed to providing "Quality education at an affordable cost." In line with this focus, we extend financial and other forms of assistance to deserving students who are in need, ensuring that no student is hindered in their pursuit of education due to financial constraints. The objectives of these practices are

- To offer financial support to students facing economic hardship, preventing them from discontinuing their studies.
- To support all deserving students financially without any discrimination of caste, creed, or gender.
- To identify and support single-parent students and support them with financial needs
- To motivate sports students by providing Tuition Fees Concession

**Context:**

In a series of continuous discussions with students, we found that most of the students were from weaker sections and many came from single-parent households not able to complete their studies. Our institution has established a selection process to identify needy and deserving candidates based on their financial and academic backgrounds. The students of all these categories are given scholarships from funds received from Management and Trustee members. The college's SC/ST committee serves as a vital resource for underprivileged students, facilitating their access to various state and central government scholarships.

**The practice:**

All the eligible SC/ST students are provided scholarships as per government rules. The following categories of students are considered for providing Management scholarship.

1. Merit Scholarship- Students with outstanding academic performance in their HSC exams and a subsequent positive progression in their semester marks.
2. Economically Downtrodden Students Concession – Students below the poverty line, and single-parent students are considered.
3. Sports Scholarship – Students who exhibit remarkable athletic ability at the district or state level.

Our institution is receiving contributions in the form of financial help from the

Management and Trustee members. In this manner, a significant number of students benefit from the scholarship, free ship, and financial aid schemes offered by the college. By extending these forms of support, the college plays a prominent role in social welfare, ensuring that deserving students have access to an affordable and subsidized education. This commitment to accessibility and affordability reflects the college's dedication to fostering inclusive and equitable educational opportunities within society. Apart from management scholarship, our institution provides assistance in getting merit with scholarship from various NGO's.

#### **Evidence of Success:**

- About 396 students received government scholarships, 1051 students received management scholarships and 58 students received Scholarships from NGOs based on various categories.
- College becomes proud of such utilization of funds for helping needy and deserving students.

The results of the practice can be measured in the following manner:

<b>SOURCES</b>	<b>AMOUNT(LAST FIVE YEARS)</b>
<b>Government Scholarship</b>	19,75,920
<b>Management Scholarship</b>	
Merit Scholarship	<b>13,66,000</b>
Economically Downtrodden Students	8,39,800
Sports Scholarship	17,83,900
NGO's	4,60,975

#### **Problems Encountered and Resources Required:**

**Problem 1:** Identifying the most suitable student from a pool of candidates is a challenging endeavor.

**Resource Required:** Consideration of various factors such as academic performance, financial background of the student

#### **Best Practice 2:**

##### **Title of the Practice:**

**“ACTIVE ENGAGEMENT WITH ADOPTED VILLAGE”**

##### **Objective:**

- 1.To actively contribute towards the overall growth and prosperity of the community
- 2.To strengthen bonding with the local community.
- 3.To create awareness about various issues among local community people.

##### **The Context:**

Our Institution's NSS Team, as a part of extension activities, adopted the nearby village, Dhaliyur, during the academic year 2019-2020. The village is a western suburb of Coimbatore city. situated about 3

km from the College campus and the majority of the local community belongs to the ST/ST and backward community. Most of the people are engaged in daily wage labor, with many individuals lacking literacy skills. It's concerning to hear about the need for maintenance of public amenities and the lack of personal hygiene in the community.

### **The Practice:**

Every year, in the month of January, the NSS Team organizes a week-long special camp in their adopted village, Dhaliyur. The team establishes a bond with the local community by frequent visits to the village and inquiring about people's needs.

- **Community Awareness:** Awareness Programmes are conducted which highlight the importance of maintaining public amenities and practicing good personal hygiene. Our institution organizes a range of awareness programs and rallies, including sessions on Tobacco Usage & Hazards and "Meendum Manchapai" a Programme to prevent the usage of plastic bags.
- **Community Medical Awareness:** Free medical camps for residents of nearby villages are conducted and emphasize educating the residents about healthy eating habits.
- **Community Clean-up Initiatives:** Our Institution Organizes community clean-up events in the adopted villages, Government school of Dhaliyur and in a nearby Blind School. Clean-up initiatives include white washing, government school campus, cleaning school grounds etc. These events can foster a sense of ownership and pride in the community while also improving cleanliness.
- **Community Reinforcement:** Our institution organizes various sports events to nearby Government School students to enhance their skills and distributes prizes to the winners as encouragement. Hosting cultural programs in the evening is a wonderful way to engage with the local community, foster a sense of unity, and showcase the talents of the NSS volunteers. These cultural programs can include a variety of activities such as traditional dances, music performances, Memic etc

### **Evidence of Success:**

Around 8000 & more local people benefit from this practice. These practices not only provide interactions with the local community but also help to understand social needs, cultivate a compassionate spirit, and foster a positive outlook on life among students.

This best practice exemplifies our commitment to social and community responsibility. Emphasizing the importance of community engagement and the development of well-rounded individuals.

### **Problems Encountered and Resources Required:**

**Problem 1:** Financial constraints may limit the resources available for Village adoption programs.

**Resources Required:** External funding through sponsorships, NGO's

**Problem 2:** Lack of Basic Amenities

**Resources Required:** Reached out to multiple NGOs's to assist with the construction and upkeep of

essential facilities

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

**Each morning we are born again. What we do today is what matters most." – Buddha**

Our institution holds the belief that commencing the day with inspirational quotes sets a positive tone, ensuring a fresh and invigorating start. Therefore, a Morning Assembly is held each day as the college's first activity through the Public Announcement system. A dedicated slot is allocated in the daily timetable, and five students from each department take turns, accompanied by staff members, to participate in the Daily Morning Assembly. The Morning Assembly comprises five primary elements. Initially, it commences with a sincere prayer, instilling a sense of peace in our minds. This is followed by the Thirukkural, which offers timeless wisdom for leading a righteous and purposeful life. Subsequently, motivational quotes are shared, followed by updates on daily English and Tamil news. The students selected for participation in the assembly will receive oral communication of the list in advance. As technology has advanced, there has been a decline in the habit of reading. Through this routine practice, it fosters a transparent mindset and enables students to overcome their fear of public speaking. Additionally, they receive daily news updates, fostering the habit of reading newspapers. To instill a sense of unity, our institution implemented a practice of wearing the same attire during assembly, regardless of their background or personal style. This distinctive practice is intended to diminish noticeable differences and reinforce our shared identity as members of the same institution, fostering a sense of unity and belonging among students. Additionally it can simplify dress code enforcement and eliminate concerns about peer pressure related to clothing choices.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

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### **Additional Information :**

Our Institution focuses on economically weaker background student to enhance their academic performance. Based on the vision and the mission deeply ingrained in the foundational principles, the college has framed its long-term goals for the future.

### **Concluding Remarks :**

Promotion of better-quality education

Promotion of social commitment

Promotion of livelihood of the students

Measures taken to increase the incentives to the faculty for their academic development.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.2.1	<p><b>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</b></p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :5</p> <p>Remark : DVV has made necessary changes as per the supporting document.</p>																																								
2.1.2	<p><b>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</b></p> <p><b>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>222</td> <td>211</td> <td>104</td> <td>125</td> <td>192</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>138</td> <td>126</td> <td>92</td> <td>104</td> <td>124</td> </tr> </tbody> </table> <p><b>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>182</td> <td>182</td> <td>182</td> <td>182</td> <td>182</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>182</td> <td>182</td> <td>182</td> <td>182</td> <td>182</td> </tr> </tbody> </table> <p>Remark : DVV has made changes as per the report shared by HEI.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	222	211	104	125	192	2022-23	2021-22	2020-21	2019-20	2018-19	138	126	92	104	124	2022-23	2021-22	2020-21	2019-20	2018-19	182	182	182	182	182	2022-23	2021-22	2020-21	2019-20	2018-19	182	182	182	182	182
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182	182	182	182	182																																					
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182	182	182	182	182																																					
3.3.1	<p><b>Number of research papers published per teacher in the Journals notified on UGC care list during the last five years</b></p> <p><b>3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years</b></p> <p>Answer before DVV Verification:</p>																																								

2022-23	2021-22	2020-21	2019-20	2018-19
4	7	10	4	3

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
4	2	5	3	1

Remark : DVV has made changes as per the report shared by HEI.

5.1.4 ***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

Remark : DVV has made necessary changes as per the supporting document.

5.3.1 **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. ***Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years***

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
24	19	01	00	00

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
18	19	01	00	00

Remark : DVV has made necessary changes as per the supporting document taken only state and district level Awards.

6.3.3 ***Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years***

**6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
12	11	11	11	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
12	11	11	11	0

**6.3.3.2. Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
13	13	13	13	13

Remark : DVV has considered the non teaching staff as 13 as per the IQA document.

6.5.2

**Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Answer before DVV Verification : A. Any 4 or more of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : DVV has considered the non teaching staff as per the supporting document.

7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**



Answer before DVV Verification : B. Any 3 of the above  
 Answer After DVV Verification: C. Any 2 of the above  
 Remark : DVV has considered the non teaching staff as per the supporting document.

## 2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p><b>Number of students year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>513</td> <td>421</td> <td>396</td> <td>477</td> <td>565</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>500</td> <td>416</td> <td>391</td> <td>460</td> <td>537</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	513	421	396	477	565	2022-23	2021-22	2020-21	2019-20	2018-19	500	416	391	460	537
2022-23	2021-22	2020-21	2019-20	2018-19																	
513	421	396	477	565																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
500	416	391	460	537																	
2.1	<p><b>Number of teaching staff / full time teachers during the last five years (Without repeat count):</b></p> <p>Answer before DVV Verification : 29            Answer after DVV Verification : 57</p>																				